BA I Year

Course-I: Introduction to Public Administration

The Objectives of the Course are:

- To understand the nature and scope of Public Administration;
- To appreciate the methodological pluralism and synthesizing nature of knowledge in Public Administration;
- To comprehend the changing paradigms of Public Administration;
- To acquaint with the theories, approaches, concepts and principles of Public Administration;
- To understand the administrative theories and concepts to make sense of administrative practices.
- To understand the role of public services in the emergence and development of Telangana state

BA 103 Semester-I: Basics of Public Administration

Module-1: Nature of Public Administration

- Meaning and Importance of Public Administration
- b. State and Evolution of Public Administration

Module-II: Relationship with other Social Sciences

- a. Law
- b. Political Science
- e. Economics
- d. Psychology

Module-III: Oriental and Classical Approaches

- Oriental Approach Kautilya
- Classical Approach: Henri Fayol, Luther Gulick and Lyndall Urwick
- c. Scientific Management Approach: F.W.Taylor
- d. Bureaucratic Approach: Max Weber and Karl Marx

Module-IV: Human Relations and Behavioural Approaches

- Human Relations Approach -Elton Mayo
- Behavioural Approach: Herbert A. Simon
- Socio- Psychological Approach: Abraham Maslow; Me Gregor

Dept. of Public Admn. & HRM Kakatiya University, Warangal Telangana-506 009

4

Module-V: Ecological and Social Justice Approaches

- Administrative Ecology: F.W.Riggs
- b. Social Justice Approach -B.R.Ambedkar
- c. Jyothirao Pule

References

- Avasthi & Maheshwari (2012) Public Administration, Lakshminarayana Agarwal, Agra.
- Bhattacharya, Mohit (2013), New Horizons of Public Administration, Jawahar Publishers, New Delhi.
- Donald Menzel and Harvey White (eds) (2011) The State of Public Administration: Issues, Challenges and Opportunities, New
- York, MB. Sharpe.
- Frank J. Goodnow, Politics and Administration: A Study in Government, Transaction Publishers, New York, 2003.
- Henry, Nicholas (2006) Public Administration and Public Affairs, Prentice Hall of India, New Delhi.
- Jan Erik Lane (2000) New Public Management: An Introduction, Routledge, London.
- M.P. Sharma, B.L. Sadana and Harpreet Kaur (2014) Public Administration in Theory and Practice, Kitab Mahal, Delhi.
- Maheshwari S.R. (1996) Theories and Concepts in Public Administration, Allied Publishers, Hyderabad.
- > Martin Albrow (1970) Bureaucracy, MacMillan, London.
- O'Leary, Rosemary et al (2010) The Future of Public Administration around the World: The Minnowbrook Perspective,
- GeorgeTown University Press, D.C.
- Ravindra Prasad, VS Prasad, Satyanarayana, P., and Y. Pardhasaradhi (eds) (2016) Administrative Thinkers, Sterling, New Delhi.
- > Telugu Akademi, BA. Ist Year Public Administration.
- UN, Department of Economic and Social Affairs, Development Administration: Current Approaches and Trends in Public
- Administration for Development, New York, UN, 1975.

Wilson Woodrow, "The Study of Administration' Political Science Quarterly 2 (June 1987).

> Dept. of Public Admin Michael Kakatiya University, Walanget 5 Talangana-506 009

BA 203 Semester-H: Development Dynamics and Emerging Trends

Module-I: Comparative & Development Administration

- a. Comparative Administration
- b. Development Administration
- c. Changing Dynamics of Development Administration

Module-II: Emerging Trends-I

- a. New Public Administration Minnowbrook-I
- b. New Public Administration Minnowbrook-11
- New Public Administration Minnowbrook-III

Module-III: Market Theories

- a. Public Choice Approach
- b. New Public Management

Module-IV: Emerging Trends-I

- a. Public Policy and Governance
- b. Role of Public Services in the Emergence and Development of New State of Telangana

Module-V: Emerging Trends-II

- Globalization and Public Administration
- b. Present Status of Public Administration in the context of Globalization

Expected Outcomes

After study of the Course-1, the learner should be able to:

- Appreciate the nature, scope and changing paradigms of Public Administration;
- Understand the synthesizing nature of knowledge of public administration from public perspective;
- Grasp the administrative theories, concepts and principles to make sense of

Kakatiya University Waran Tolangana 506 00

Dept. of Public Admn. & HRI 6 Kakatiya University, Warangal Telangana-506 009

References

- Ali Farazmand (2001) Handbook of Comparative and Development Public Administration, Mercell Dekker, New York.
- Arora, Ramesh K. (1996) Comparative Public Administration, Associated Publishing House, Agra.
- Esmon, MiJton J. (1970) CAG and the Study of Public Administration in F.W. Riggs (ed) The Frontiers of Development Administration (pp. 41-71), Durham, North Carolina; Duke University Press.
- Heady F. (1996) Public Administration: A comparative perspective (5th ed.) New York: Marcel Dekker.
- Hoshiar Singh and Pardcep Sachdeva (2012) Public Administration: Theory and Practice, Pearson, Delhi.
- Montgomery, J. (1966) Approaches to development politics, administration and change, New York, McGraw Hill.
- Pai Panandikar, V.A. (1964) Development Administration: An Approach, Indian Journal of Public Administration, 10 (1), pp. 34-44.
- Raphaeli, N. (1967) Readings in comparative public administration, Boston, Massachusetts: Allyn and Bacon.
- Riggs F.W. (1956) Public Administration: A neglected factor in economic development. Annals of the American Academy of Political and Social Sciences, No. 305, Agrarian Societies in Transition, (May 1956), 70-80.
- Riggs F.W. (1970) The ecology of administration, Bloomington: Indiana University.
- Swerdlow, I. (1963) (ed). Development Administration: Concepts and Problems, Syracuse, New York: Syracuse University Press.
- Telugu Akademi (2016) BA. 1st Year Public Administration.
- W.E. Weidner, (ed) (1970), Development Administration in Asia, Durham, North Carolina; Duke University Press.
- Waldo D (1963) Comparative Public Administration: Prologue, Performance and Problems, Indian Journal of Political Science, 24 (3), pp. 177-216.
- Weidner, W.E. (1970a) (ed) Development Administration in Asia, Durham, North Carolina; Duke University Press.

